Workpool Columns

Workpool filters can be sorted and filtered. To sort, click on the column header. To filter, click on the ellipsis to enter filter criteria. Workpool columns are described below (note- columns can be hidden if not needed at facility level)..

- **Ellipsis (…)** - The first column with the ellipsis will allow the user to filter by stage (auditor, coder, complete, etc)
- **Encounter** - Encounter number, can filter to find encounter in workpool.
- **Hospital Service** - Hospital or Primary service of the encounter (received in the interface)
- **Patient Type** - Patient type of the encounter (received in the interface)
- **DRG** - If there is a DRG change will show as (Original DRG) New DRG.
- **Total Charges** - Total Charges in $ on the encounter.
- **Coder** - Coder received in interface message.
- **Auditor** - If encounter has been audited, this column will be populated with the user who completed the audit.
- **Import Date/Time** - Date and time encounter was imported into eValuator.
- **Discharge Date** - Discharge date of encounter (received in the interface)
- **LOS** - Length Of Stay of the encounter.
- **DD** - Discharge Disposition of the encounter.
- **Reserved To** - If encounter is assigned to a user, this column will be populated with the user who it is reserved to.
- **Requires Further Review** - The likelihood an encounter needs to be reviewed based on the rule.
- **Financial Impact** - Approximate scale of financial impact in thousands of dollars.
- **'Action' button**
    - **Change Stage** - can be used to change the stage the encounter is in. For example, if Auditor makes a mistake and wants to move encounter from Coder stage back to Audit stage. Or after Manager reviews they can use this button to move encounter back to Audit or Coder.
    - **Move Encounte**r - this will allow the user to move the encounter to another workpool in the Facility.
    - **Audit History** - Opens the audit history in another tab.
    - **Unassign User** - If user is populated in the 'reserved' to column, this can be used to unassign the user from the encounter.

Tip for filtering on import date/time field

When filtering by date column to find specific date, be sure to use 'is after' and 'is before' filters. The filter takes into consideration the time field so for example if you would like to filter import date/time for 4/27/2022 the filter criteria you should enter is..

Is after of equal to: 4/27/2022
And
Is before: 4/28/2022